Department of Mathematics/Computer Science
Hygiene and conduct regulations

(For obligatory information for personnel in restricted presence operation)

- Persons with a fever and possibly other acute respiratory symptoms (cough, shortness of breath, sore throat, etc.), which may indicate an infection with COVID-19, are not allowed to enter the university facilities. Those concerned must contact a doctor as soon as possible by telephone to clarify their illness. If COVID-19 is detected, the doctor will inform the public health department. The latter will then decide what further measures are necessary in each case.
- Suspected cases of COVID 19 or illnesses of employees must continue to be reported directly to the AG management, the personnel department and the administrative management. The AG leadership immediately informs all persons who have been in contact in the three days before the first appearance of symptoms (copy to corona@mi.fu-berlin.de).
- The distance regulation (at least 1.5m) must be maintained. Wherever this cannot be guaranteed (e.g. on the traffic routes of the building) mouth-nose coverings (MNB) must be worn.
- Only one person is permanently (>15 min) present in an office room at a time. This also applies to jointly used rooms such as group rooms/tea kitchens.
- The employees must document their presence daily, stating the time (start/end). In addition, it is recommended to keep a "contact diary", in which contacts with other people with a duration of >15 minutes are recorded as a reminder.
- Rooms without a technical ventilation system must always be well ventilated manually (recommendation: impulse ventilation at least once/hour).
- The basic rules of hygiene must be strictly observed (frequent, thorough hand washing for at least 20 seconds; avoid shaking hands or hugging; adhere to cough and sneeze labels; if possible, do not touch eyes, nose or mouth with your fingers; dispose of handkerchiefs etc. in the trash immediately after use).